



*Integrated Resource Management, Inc.*  
*A Privately Owned Public Utility*

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## **Weekly Report - June 24, 2020 – June 30, 2020**

Chairman Robin L. Morrison  
c/o Ectory Lawless  
Tennessee Public Utility Commission  
502 Deaderick Street, 4<sup>th</sup> Floor  
Nashville, TN 37243-0001

Sent Via Electronic Mail (.pdf scan): [TPUC.DocketRoom@tn.gov](mailto:TPUC.DocketRoom@tn.gov)

**Re: 14<sup>th</sup> Weekly Report as per Docket # 20-00047:**

### **Operation and Maintenance Inspection Schedule**

**Pursuant to The Tennessee Public Utility Commission  
REQUEST FOR INFORMATION RELATED TO MEASUREMENTS TAKEN  
DURING CORONAVIRUS “COVID-19” PUBLIC HEALTH EMERGENCY  
 (“O&M Schedule”)**

#### **Introduction:**

IRM Utility, Inc. (“IRM”) has accomplished the goals for the requested plan as follows.

#### **Facilitation:**

All activities in the last week have been as per plans of the Amended O&M Schedule.

#### **Education:**

A weekly education meeting was held on June 25<sup>th</sup> and 29<sup>th</sup>, 2020 at 9:30 AM EST, to review the weekly updates of Governor Lee’s Executive Orders among the other documents and resources. IRM will continue to have ongoing safety meetings with the crew as this situation changes scope. Site meetings have been made with respect to the requirements of the “Tennessee Pledge”.

#### **IRM Response to Covid-19:**

Regarding non-routine maintenance, our technicians were called to a new building site and discovered that on that day a truck had backed over a sewer connect which slightly cracked a pipe. The crack was immediately repaired and no surface flows occurred.

The recommendation to contact the [Tennessee Water/Wastewater Agency Response Network](#) was pursued by IRM and the TN-WARN did follow-up with a contact for PPE. IRM was recommended to contact ORR Safety of Louisville, Kentucky and they had product in stock and are shipping PPE to IRM.

**Summary:**

No danger to the environment has occurred and customer's systems are functional. **NO** disconnects have occurred by IRM Utility, Inc., as a result of late pays. Also, all late fees have been waived on late paying customers. Our commercial properties are opening rapidly now that vacations are occurring. Increased maintenance calls are expected. The sudden increase in Wastewater flows have caused excessive adjustment procedures across all Routine-maintenance of the systems IRM manages.

With regard to Office Start-up, IRM Utility, Inc. has no walk-in customers. All correspondence has been via USPS Mail with the public. Office Staff of just 2 to 3 personnel abide by all requirements of office procedures for social distancing and safety precautions. Personnel meet for a few hours each week to assign work from home-based computers and record keeping. IRM is aware of the State of Tennessee guidelines on re-opening of businesses using a plan known as "Tennessee Pledge" with regard to these activities. Personnel temperatures are being taken daily for the review of a "fever" indicative of infection of any source or cause. No indications of fever has been reported.

As per TPUC's "Data Request" of June 30, 2019, IRM will spend the hours and expense of providing history analysis, enumerations, and calculating datum as requested.

**Current Information:**

The review by IRM as was conducted by IRM s as follows:

- **June 23, 2020, Memorandum, Tennessee Comptroller of the Treasury, with regard to the requirements of the Tennessee Open Meeting Act (TOMA).**
- **June 29, 2020, Governor Lee's Executive Order # 51 and memorandum.**

Please respond to IRM and provide information with regard to the implementation and duration of this **"REQUEST FOR INFORMATION RELATED TO MEASUREMENTS TAKEN DURING CORONOVIRUS "COVID-19" PUBLIC HEALTH EMERGENCY"**.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jeffrey W. Cox, Sr.", is written over a horizontal line.

Jeffrey W. Cox, Sr., LPSS,  
President of **IRM** Utility, Inc.  
Certified B/NS and Collection System Operator  
Microbiologist