



Integrated Resource Management, Inc.
A Privately Owned Public Utility

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Weekly Report - June 3, 2020 – June 9, 2020

Chairman Robin L. Morrison
c/o Ectory Lawless

Tennessee Public Utility Commission
502 Deaderick Street, 4th Floor

Nashville, TN 37243-0001

Sent Via Electronic Mail (.pdf scan): TPUC.DocketRoom@tn.gov

Re: 11th Weekly Report as per Docket # 20-00047:

Operation and Maintenance Inspection Schedule

Pursuant to The Tennessee Public Utility Commission

**REQUEST FOR INFORMATION RELATED TO MEASUREMENTS TAKEN
DURING CORONOVIRUS “COVID-19” PUBLIC HEALTH EMERGENCY
 (“O&M Schedule”)**

Introduction:

IRM Utility, Inc. (“IRM”) has accomplished the goals for the requested plan as follows.

Facilitation:

All activities in the last week have been as per plans of the Amended O&M Schedule.

Education:

A weekly education meeting was held on June 3, 2020 at 9:30 AM EST, to review the weekly updates of Governor Lee’s Executive Orders among the other documents and resources. IRM will continue to have ongoing safety meetings with the crew as this situation changes scope. Site meetings have been made with respect to the requirements of the “Tennessee Pledge”.

IRM Response to Covid-19:

Regarding non-routine maintenance, no emergency service calls were serviced. No overflow was experienced or reported.

IRM requested from the Jefferson County Emergency Management Association, an allotment of Personal Protection Equipment. No PPE has been provided by the JCEMA.

As this report was being prepared, IRM received a call from Ms. Karen Stachowski of the Attorney General's Office of The State of Tennessee. Ms. Stachowski had noticed our requests for aid in acquiring proper PPE in our "Weekly Reports". Ms. Stachowski provided a source for IRM via electronic mail. Her recommendation was to contact the [Tennessee Water/Wastewater Agency Response Network](#). IRM will pursue this option with much appreciation to Ms. Stachowski.

Summary:

No danger to the environment has occurred and customer's systems are functional. **NO** disconnects have occurred by IRM Utility, Inc., as a result of late pays. Also, all late fees have been waived on late paying customers. Our commercial properties are opening rapidly now that vacations are occurring. Increased maintenance calls are expected. The sudden increase in Wastewater flows have caused excessive adjustment procedures across all of the systems IRM manages.

With regard to Office Start-up, IRM Utility, Inc. has no walk-in customers. All correspondence has been via USPS Mail with the public. Office Staff of just 2 to 3 personnel abide by all requirements of office procedures for social distancing and safety precautions. Personnel meet for a few hours each week to assign work from home-based computers and record keeping. IRM is aware of the State of Tennessee guidelines on re-opening of businesses using a plan known as "Tennessee Pledge" with regard to these activities.

Please respond to IRM and provide information with regard to the implementation and duration of this **"REQUEST FOR INFORMATION RELATED TO MEASUREMENTS TAKEN DURING CORONOVIRUS "COVID-19" PUBLIC HEALTH EMERGENCY"**.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jeffrey W. Cox, Sr.", is written over a horizontal line.

Jeffrey W. Cox, Sr., LPSS,

President of **IRM** Utility, Inc.

Certified B/NS and Collection System Operator
Microbiologist