



# City of Red Boiling Springs

P.O. Box 190 - Dale Street - 615/699-2011  
Red Boiling Springs, Tenn. 37150

15-00119

December 9, 2015

Annette Ponds, P.E.  
Tennessee Regulatory Authority  
Chief - Gas Pipeline Safety Division  
502 Deaderick Street, 4<sup>th</sup> Floor  
Nashville, Tennessee 37243



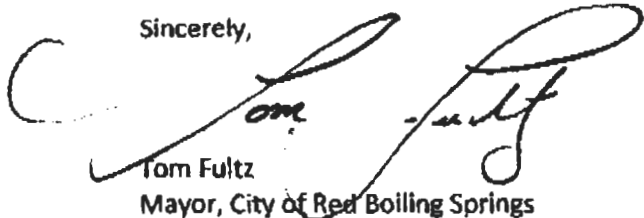
Dear Ms. Ponds:

This letter is in response to your letter of December 7, 2015. First let me apologize for the delay in my response to you. The reason for the delay is that I wanted a plan of action not only in place but underway before I responded to you.

First let me address the operator qualifications required of our employees. We have contracted Tri-Star Energy Consultants to perform operator qualifications examinations of five of our employees. These employees have had previous natural gas system experience and classroom training. We began the process of reviews and testing on Monday December 7, 2015 and have progressed as of today to field evaluation performance. The actions initiated are that each service vehicle will have a book of tasks checklists accessible to each employee for performing all OQ tasks. System integrity meetings will be held monthly and two OQ tasks will be reviewed each month. Attendance and agendas will be documented. A schedule to check the condition and apply corrosive protectant coating to all meters installed is scheduled to be completed within four years. Tri-Star Energy Consultants has been contracted to begin a review and up-date of our OQ plan, Operations & Maintenance Manual, Emergency Plan, DIMP, and Public Awareness Plan.

While I do not agree that our system presents an imminent danger to our community we do accept that there have been short comings in the operation of this system and the timely operator qualifications of employees. We pledge to move forward with these and other initiatives as the need becomes known to us so that we will safely and effectively operate the Red Boiling Springs gas system. We request continuance in getting our employees properly certified and knowledgeable of our system. I appreciate the assistance, diligence, and patience you have shown in this matter and I pledge my support to establish a properly and safely operated gas system.

Sincerely,

  
Tom Fultz  
Mayor, City of Red Boiling Springs