



February 5, 2009

Tennessee Regulatory Authority
460 James Robertson Parkway
Nashville, TN 37243

To whom it may concern:

Enclosed is Charter Communications Minority Vendor outreach program for 2009.

- Exhibit A represents the document we sent to existing vendors to identify Minority Vendors. To date, 389 vendors received the document, 200 have responded, and 100 of those met the Minority status.
- Exhibit B represents the letter we are sending to certified Minority Vendors supplied to us by the Tennessee Department of Economic and Community Development. Our hope is they will respond and become part of our bid process.

Should you have any questions do not hesitate to contact me @273-2712.

Regards,

A handwritten signature in cursive script that reads 'Nick Pavlis'.

Nick Pavlis
Director of Government Relations
Tennessee/Louisiana Operations

Enclosure: Exhibit A, B



Exhibit A



10417 Wallace Alley St. Kingsport, TN 37663

VENDOR INFORMATION

Vendor Name

Address

**Remit to Address
if different:**

City, State, Zip

**Remit to
City, State, Zip:**

Phone #

Fax #

Email Address

Do you have an Internet Website? If so, please provide below:

Parent or Subsidiary? ☐ Yes ☐ No If Yes, please provide info below:

Type of Business:

- ☐ Corporation
- ☐ Government
- ☐ Limited Liability Company (LLC)
- ☐ Partnership
- ☐ Sole Proprietorship (Individual)

Minority Status:
***Please make sure
this section is
marked.**

- ☐ African American Female
- ☐ African American Male
- ☐ Asian Indian Female
- ☐ Asian Indian Male
- ☐ Asian Pacific Female
- ☐ Asian Pacific Male

Exhibit A

- ☐ Hispanic Female
- ☐ Hispanic Male
- ☐ Native American Female
- ☐ Native American Male
- ☐ Non Minority
- ☐ White Female

Signature

Printed Name

Exhibit B

January 1, 2009

Dear [Potential Vendor]:

Charter Communications values doing business with vendors both large and small. We are also committed to doing business with as many vendors as possible located in Tennessee. With the assistance of the Department of Economic and Community Development we received your name as a vendor that Charter could potentially utilize for future services. If you have interest in becoming an approved vendor then please complete the following documents and submit to:

Nick Pavlis
Director of Government Relations
Charter Communications
1774 Henry G. Lane Street
Maryville, TN 37801

If your companies credentials match our qualifications we will contact you to participate in our bid process as your services are needed.

Thank you in advance for your interest and we look forward to your response and doing business with you in the future.

Regards,

Nick Pavlis
Director of Government Relations
Tennessee/Louisiana Operations